

# Bond Bill Submissions

Creation of a State Debt



A presentation for

maryland citizens for the arts



# Eligibility

- ★ A project must:
  - be capital in nature; and
  - 15 year service life.
- ★ Funds may not be used for religious purposes
- ★ Certain structures may be subject to a historic easement



# Types of Projects

- ★ State or Local Purpose
- ★ Project Readiness
  - Projects should be adequately funded
- ★ Alternative Funding
  - County or Local Contributions?
  - Private Donors?
- ★ Examples:
  - Community Centers
  - Health Facilities
  - Historic Preservation Projects
  - Museums
  - Sports and Recreational Facilities



# Strategies for Achieving Success

- ★ **Alternative Funding**
- ★ **Delegation Support**
- ★ **Matching Funds**
  - Equal is better than unequal
  - Hard is better than soft
- ★ **Project Readiness**
  - When will construction begin?
- ★ **State or Local Purpose**



# Examples of Eligible Expenditures

- ★ Real Property Acquisition
- ★ Project Design, Preparing Plans, Specifications, and Contract Documents
- ★ Construction
- ★ Certain Equipment and Furnishings
  - See  
(<http://www.dgs.maryland.gov/grants/policies/authorized.htm>)



# Project Request Form

- ★ Grantee provides to the Sponsor
- ★ Sponsor submits the form to Bill Drafting
- ★ A bill is drafted and returned to the sponsor
- ★ Sponsor introduces the bill

**Bond Bill Project Request Form**

Name of Project: \_\_\_\_\_ Amount Requested: \_\_\_\_\_  
County: \_\_\_\_\_ Contact Person (include address and phone): \_\_\_\_\_

Name of Recipient: \_\_\_\_\_  
• Legal name (if a corporation, the name should be exactly as it appears in the Articles of Incorporation)  
• Legal status (e.g., corporation, local government, etc.)  
• If a corporation, is the board a board of directors or a board of trustees?

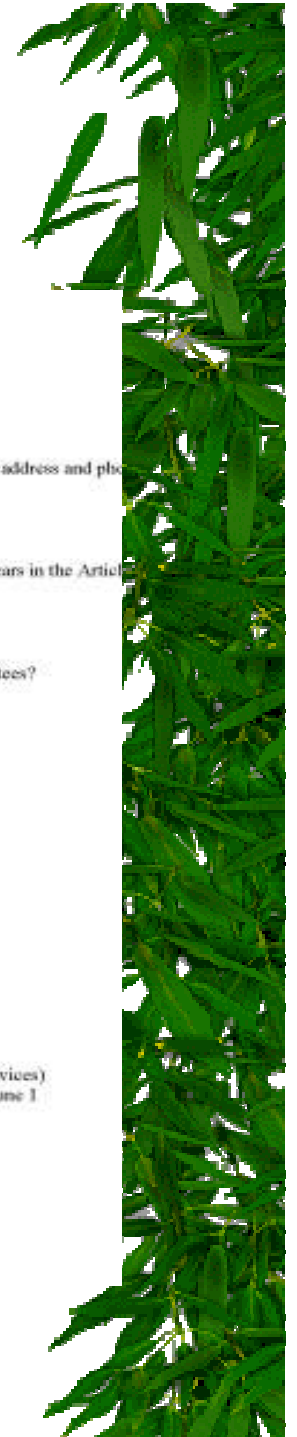
Address of project and recipient: \_\_\_\_\_  
If project and recipient have different addresses, include both.

Purpose: Check all that apply:  
 acquisition  reconstruction  
 planning  capital equipping  
 design  
 construction Other: \_\_\_\_\_  
 repair  
 renovation

Matching Fund:  
Amount: \_\_\_\_\_  
 equal  
 unequal (amount: \_\_\_\_\_)

Type (check all that apply.)  
 money  in kind (e.g., donated services)  
 real property  funds expended before June 1

Does the project involve a historic structure?  
Does the project or grantee have any religious affiliation or involvement?  
Previous bond bill requests (year and bill number): \_\_\_\_\_



# Crossfiles

- ★ In order for the grantee to receive a hearing in both chambers every bond bill must have a crossfile
- ★ Hearings are held on a Saturday in March in the Senate Budget and Taxation Committee and the House Committee on Appropriations.



# Matching Funds: Type

- ★ “Hard” Match
  - “Cash in hand”
  - Money from any non-State source
- ★ Default type: a “hard” match is always an acceptable match even if soft match specified
- ★ “Soft” Match
  - Real Property
  - In-kind Contributions
    - ★ Donated Services or materials
  - Funds expended prior to June 1<sup>st</sup> of the year the request is made
- ★ Must be requested when the bill is requested



# Matching Funds: Amount

- ★ Equal – (Preferred Method)
  - Dollar for Dollar Match
  - Any combination of the Match Type requested
- ★ Unequal
  - Any amount less than the amount of funding requested
- ★ Grant
  - The grantee does not expend any funds on the project



# Process

- ★ Grantee contacts Senator and Delegate regarding sponsoring the legislation
- ★ Senator and Delegate request that a bill be drafted
- ★ The bill is introduced and heard once on bond bill Saturday.
- ★ Projects selected are funded as part of the Capital Budget



# Process: Schedule

- \* **July 1**
  - Legislators may begin to prefile bond bills
- \* **Mid-November**
  - Deadline to request that bills be drafted in time to meet the prefile deadline
- \* **Mid-January**
  - Deadline for bond bills to be requested to guarantee bills are drafted by the filing deadline (known as the guarantee date)
- \* **Early February**
  - Deadline for bond bills to be introduced and not assigned to the Rules Committee
- \* **March**
  - Bond Bill Saturday: Committee hearings on bond bills are held
- \* **Early April**
  - Each chamber votes on bond bills
- \* **Mid-April**
  - Both chambers vote on the final package of bond bills as part of the Capital Budget
- \* **June 1**
  - Effective date for bond bills



# Important Events

- ★ Sponsors
  - Grantee requests a Senator and Delegate to sponsor the project
  - Cross-files
- ★ Bond Bill Project Request Form
  - Sponsors submit the request form when the bill request is made
- ★ Bond Bill Fact Sheet
- ★ Bond Bill Saturday
- ★ Capital Budget is Passed



# Bond Bill Request Form v. Bond Bill Fact Sheet

## Bond Bill Request Form

- ★ Submitted:
  - by sponsor when bill request is made
  - prior to drafting the bill
- ★ Provides information to draft the bill
- ★ On GA website

## Bond Bill Fact Sheet

- ★ Submitted:
  - electronically by grantee
  - after bill is drafted
- ★ Provides information to evaluate the project
- ★ Grantee receives by email



# Bond Bill Saturday

- ★ Early March
- ★ Committee Hearings
  - Senate: Budget and Taxation Committee
  - House: Appropriations Committee
- ★ Opportunity to Advocate for the Project
  - 5 minutes in each chamber to provide:
    - ★ Why the project is important?
    - ★ Who does the project serve?
    - ★ How is the organization funded?
    - ★ Any alternative funding sources?



# Alternative Funding Sources Available

- \* Department of Aging
- \* Department of Business and Economic Development
- \* Maryland State Department of Education
- \* Maryland Energy Administration
- \* Department of Health and Mental Hygiene
- \* Department of Housing and Community Development
- \* Department of Juvenile Services
- \* Department of Natural Resources
- \* Department of Planning
- \* Maryland Hospital Association
- \* Maryland Independent College and University Association

