

**Maryland Citizens for the Arts  
Position Vacancy Announcement  
Executive Director**

**Position Overview**

Maryland Citizens for the Arts (MCA) is seeking an Executive Director. In addition to providing overall organization leadership, the successful candidate will have the experience and talent to design and implement successful arts advocacy and public education campaigns, fundraising plans, community organizing, and outreach strategies. The Executive Director reports directly to the Chair of the Board of Trustees. The Executive Director's performance is evaluated annually by the Chair of the Board of Trustees who may also seek input from fellow Trustees.

**Organization Overview**

MCA is a statewide arts advocacy organization, founded in 1977 to represent all Maryland artists and arts organizations of all disciplines. Its principal mission is to promote and secure adequate funding for the Maryland State Arts Council and to advocate for the arts at the state and federal levels. MCA also carries out research and education to increase public recognition and support of the arts in Maryland. [www.mdarts.org](http://www.mdarts.org)

**Responsibilities**

- Fundraising, including grant writing, annual giving and membership management
- Community organizing and outreach initiatives
- Cultivating and strengthening membership connections
- Oversee MCA advocacy plans and statewide grassroots activities
- Develop and implement program and public education initiatives
- Managing MCA staff, budget, technology initiatives
- Working with and administration of board of trustees and board committees
- Oversee special events, including Maryland Arts Day, ArtsLAB, and other regional meetings
- Cultivate and develop programs with MCA partner organizations

**Position Qualifications**

- A passion for the arts and the mission of the organization
- Strong fundraising skills, including grant writing, corporate and individual solicitation
- Knowledge and experience with community organizing and outreach
- Experience with membership organizations
- Grassroots advocacy and lobbying experience
- Leadership, relationship building and strategic thinking skills
- Effective written and verbal communications
- Effective organizational, management, financial and technology skills

**Compensation**

Competitive salary and benefits package

**To Apply:**

Please send letter of interest, resume and salary requirements via email by 12.31.16 to:

MCA Search Committee

c/o Terri DeBord

[terri@goldsekerfoundation.org](mailto:terri@goldsekerfoundation.org)

(please include the subject line: "MCA Executive Director")

No phone calls please.

MCA is an equal opportunity employer